

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

May 19, 1978

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING
 Minutes of
 THE TRUSTEES
 May 19, 1978

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THE UNIVERSITY OF WYOMING
Minutes of
THE TRUSTEES
May 19, 1978

The annual meeting of the Trustees of The University of Wyoming was called to order by President Hines at 11:15 a.m. on May 19, 1978, in the Board Room of Old Main.

ROLL CALL

The following Trustees answered roll call: Brodrick, Bunning, Chapin, Fordyce, Gillaspie, Hines, McCue, Nolan, Quealy, Smith, Thorpe, Wilson, and ex officio members Carlson, Schrader, and Luthi. Governor Herschler was absent. Also, present were Dr. E. B. Jakubauskas, Vice President for Academic Affairs; Dr. William Donaghy, Chairperson for the Faculty Senate; and Margaret Johnson, Secretary, Staff Council. Dr. Bernard J. Kolp was in attendance representing the University Tenure and Promotion Committee.

APPROVAL OF MINUTES

President Hines asked if there were any corrections or additions to the minutes of the meeting of April 14, 1978. Mr. McCue moved approval of the minutes of April 14, 1978, as circulated. Mr. Bunning seconded the motion and it carried.

ANNOUNCEMENTS

Mr. Brodrick advised that the Development Committee had met on May 18. President Carlson reminded the Trustees of the events of Commencement as outlined in the letter of transmittal accompanying his report. President Hines announced that before election of officers, it would be necessary for the Trustees to take action on the approval of degrees.

APPROVAL OF DEGREES

It was moved by Mr. Brodrick, seconded by Mr. Nolan, and carried that the award of degrees be approved to those individuals recommended by the faculty and deans, with a record of such degree awards to be maintained by the Registrar's office after authentication by the President of the University pursuant to this action. In follow-up of the action by the Trustees on February 17, 1978, it is hereby recorded that Wilhelm G. Solheim and Lt. General Kenneth L. Tallman were selected to receive honorary Doctor of Law degrees.

Mr. Elliott G. Hays, Vice President for Finance, joined the meeting.

EXECUTIVE COMMITTEE MEETINGS

Mr. Hays advised that the Executive Committee had held two conference calls to discuss the sale of bonds for computer system acquisition. Mr. Hays read the minutes of the May 9, 1978 and May 15, 1978 Executive Committee conference call meetings. Copies of these minutes are attached as Enclosure 1. Mr. Quealy moved to accept and ratify the actions and minutes of the Executive Committee. Mr. Nolan seconded the motion. Mr. Quealy moved to amend the motion to include ratification of the contract for the sale of the computer bonds as approved by the Executive Committee. Mr. Nolan seconded the motion. The motion, as amended, carried.

ELECTION OF OFFICERS

President Hines stated, that in accordance with the Bylaws of the Trustees which require the annual election of officers at the annual meeting, the floor was open for nominations for President.

Mr. McCue nominated Mr. Paul Hines as President. Mr. Gillaspie moved that the nominations cease and that Mr. Hines be declared unanimously elected as President. The motion was seconded by Mr. Wilson, and it carried.

Mr. Brodrick was nominated as Vice President. Mr. Bunning moved that the nominations cease and that Mr. Brodrick be declared unanimously elected as Vice President. Mr. Gillaspie seconded the motion, and it carried.

Mr. McCue was nominated as Secretary. Mr. Wilson moved that the nominations cease and that Mr. McCue be declared unanimously elected as Secretary. The motion was seconded by Mr. Gillaspie, and it carried.

Mr. Bunning was nominated as Treasurer. Mr. Quealy moved that the nominations cease and that Mr. Bunning be declared unanimously elected as Treasurer. Mr. Wilson seconded the motion, and it carried.

The following were then declared the duly elected officers of the Trustees of The University of Wyoming to hold office for 1978-79, or until their successors are elected and qualified:

President -----	Paul O. Hines
Vice President -----	Gordon H. Brodrick
Secretary -----	Leo P. McCue, Jr.
Treasurer -----	Christian Bunning

COMMITTEE APPOINTMENTS

President Hines called for nominations to the W. R. Coe Trust Fund Committee.

Mr. Quealy moved that Messrs. Smith, Bunning and McCue be nominated, that the nominations cease, and that these individuals be declared unanimously elected. The motion was seconded by Mr. Brodrick, and it carried.

President Hines called for nominations to the Executive Committee. Messrs. Quealy and McCue were nominated. Mr. Bunning moved that the nominations cease and that Messrs. Quealy and McCue be declared unanimously elected. The motion was seconded by Mr. Wilson, and it carried.

President Hines announced that the other committees will remain the same. The 1978-79 committees of the Trustees will be as follows:

<u>Athletic Committee:</u>	Gordon Brodrick, Chairman Leo P. McCue, Carlin Smith
<u>Budget Committee:</u>	Christian Bunning, Chairman Donald Chapin, Willard Wilson
<u>W. R. Coe Trust Fund Committee:</u>	Carlin Smith, Chairman Christian Bunning, Leo P. McCue
<u>Development Committee:</u>	Gordon Brodrick, Chairman Patrick J. Quealy, Virgil L. Thorpe W. R. Gillaspie
<u>Executive Committee:</u>	Paul O. Hines, Chairman Patrick J. Quealy, Leo P. McCue Gordon H. Brodrick
<u>Honorary Degree Committee:</u>	William D. Carlson, Chairman Leo P. McCue, Willard V. Wilson, Virgil L. Thorpe
<u>Medical Education Committee:</u>	Virgil L. Thorpe, M.D., Chairman Gordon H. Brodrick, Donald E. Chapin, James R. Nolan, Carlin Smith
<u>Physical Plant and Equipment Committee:</u>	Willard Wilson, Chairman Gordon H. Brodrick, W. R. Gillaspie, Carlin Smith, James R. Nolan, Allen O. Fordyce
<u>Casper College Program Special Committee:</u>	Leo P. McCue, Chairman Patrick J. Quealy, Paul O. Hines

President Hines called for consideration of items of business included in the President's Report and, on the basis of discussions which took place during the executive session, the following actions were taken.

APPOINTMENTS

Dr. Thorpe moved approval of the following appointments as recommended by President Carlson. The motion was seconded by Mr. Fordyce, and it carried.

1. Enrique Acosta, Jr. as Assistant Professor of Psychology for the 1978-79 academic year, effective August 21, 1978.

2. Helen Joan Crawford as Assistant Professor of Psychology for the 1978-79 academic year, effective August 21, 1978.

3. Quee-Young Kim as Assistant Professor of Sociology for the 1978-79 academic year, effective August 21, 1978.
4. Ray E. Umber as Assistant Professor of Botany for the 1978-79 academic year, effective August 21, 1978.
5. Suzanne Dean as Supply Assistant Professor of Journalism for the 1978-79 academic year, effective August 21, 1978.
6. Larry L. Irwin as Supply Instructor in Zoology and Physiology for the 1978-79 academic year, effective August 21, 1978.
7. Stephen M. White as Supply Instructor in Modern and Classical Languages for the 1978-79 academic year, effective August 21, 1978.
8. Clifford Russell as Assistant Professor of Curriculum and Instruction for the 1978-79 academic year, effective August 21, 1978.
9. Nancy Kasakow as Instructor in University School for the 1978-79 academic year, effective August 21, 1978.
10. Nancy Jeanne Nicolson as Supply Instructor in Physical Education for the 1978-79 academic year, effective August 21, 1978.
11. Rena B. Humburg as Temporary Instructor in Vocational Education for the period May 22, 1978 through February 28, 1979 at an annual (11-month) salary rate (rank of Temporary Assistant Professor and salary increase contingent upon completion of doctoral degree requirements).
12. Robert Blair Keiter as Associate Professor of Law for the 1978-79 academic year, effective August 21, 1978.
13. Barry Hart Dubner as Visiting Associate Professor of Law for the 1978-79 academic year, effective August 21, 1978.
14. Thomas W. Niebrugge as Visiting Assistant Professor of Law for the 1978 Fall semester, effective August 21, 1978.
15. Henry Mack Yaple as Assistant Professor of Library and Head of the Acquisitions Department for the period April 24, 1978 through June 30, 1979, at an annual (11-month) salary rate.

16. Diana W. Shelton as Temporary Assistant Professor of Library for the period April 19, 1978 through March 14, 1979, at an annual (11-month) salary rate.

17. Vickie L. Genoff as University Extension Agent, Carbon County, for the 1978-79 fiscal (11-month) year, effective July 3, 1978.

18. Susan E. Reid as University Extension Agent, Campbell County, effective June 1, 1978 and for the 1978-79 fiscal (11-month) year.

19. Gary M. Small as University Extension Agent, Converse County, for the period June 1, 1978 through February 21, 1979 (appointment contingent upon completion of B.S. degree by the effective date of employment).

20. Louise L. Payne as University Extension Agent, Park County, effective June 1, 1978 and for the 1978-79 fiscal (11-month) year.

21. Lois J. Hughes as Professor of Home Economics and Head of the Division for the 1978-79 fiscal year, effective July 1, 1978.

22. Harlan G. Hughes as Temporary Associate Professor of Agricultural Economics for the period June 15, 1978 through June 30, 1979. This position is fully funded by an Old West Regional Commission grant for AGNET.

23. Billy F. Craddock as Supply Instructor in Animal Science and Extension Animal Scientist, Sheep, for the 1978-79 fiscal year, effective August 15, 1978 (rank of Assistant Professor and salary increase contingent upon completion of doctoral degree requirements).

24. David A. Yates as Supply Instructor in Animal Science and Extension Animal Scientist, Ruminant Nutrition, for the 1978-79 fiscal year, effective September 1, 1978 (rank of Assistant Professor and salary increase contingent upon completion of doctoral degree requirements).

PART-TIME APPOINTMENTS

President Carlson advised that as a matter of information, part-time

appointments had been included in the President's Report.

HONORIFIC APPOINTMENTS

It was moved by Mr. Smith, seconded
by Mr. McCue, and carried to approve

honorific appointments for the following individuals under the conditions cited. These appointments carry no tenure rights and no salaries are provided.

1. Ian Terence Forrester as Visiting Associate Professor of Zoology and Physiology for the period August 21, 1978 through August 19, 1979.

2. Robert W. Wiley as Adjunct Assistant Professor of Zoology and Physiology for the period May 22, 1978 through June 30, 1981.

REAPPOINTMENTS

It was moved by Mr. Brodrick, seconded
by Dr. Thorpe, and carried that the

following reappointments in the College of Human Medicine be approved for the period July 1, 1978 to December 31, 1978, subject to available funds as provided by the Governor's office.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF HUMAN MEDICINE</u>		
Corbett, John J.	Clinical Sciences	Part-time Clinical Asst Prof
Daugherty, Robert M.	Dean's Office	Prof
Elkin, Bernice B.	Clinical Sciences	Part-time Clinical Assoc Prof
Fowler, Robert M.	Clinical Sciences	Part-time Clinical Asst Prof
Hiser, Wesley W.	Clinical Sciences	Assoc Prof (half-time)
Holden, David M.	Clinical Sciences	Prof
Howard, D. Robert	Clinical Sciences	Prof
Huff, Charles W.	Clinical Sciences	Prof

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF HUMAN MEDICINE (Continued)</u>		
Johnson, Paul K.	Clinical Sciences	Part-time Clinical Asst Prof
Kennedy, Donald A.	Behavioral Sciences	Prof
Krause, Arnold N.	Clinical Sciences	Part-time Clinical Asst Prof
Lanphear, Joel H.	Dean's Office	Asst Prof
Lester, Pamela B.	Clinical Sciences	Asst Prof
Richard, Jack V.	Clinical Sciences	Part-time Clinical Asst Prof
Robertson, Charles H.	Clinical Sciences	Part-time Asst Prof
Titus, Edward G.	Dean's Office	Assoc Prof

It was moved by Mr. Gillaspie, seconded by Dr. Thorpe, and carried that the following reappointments be approved as recommended by President Carlson for the 1978-79 academic year, or as otherwise indicated, subject to available funds.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Lush, Jerry (7-1-78 - 6-30-79)	Agric Extension	Temp Instr
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Folkner, Charles A. * (1978-79 fiscal)	Computer Science	Lecturer
Tummala, Krishna K.	Political Science	Supply Asst Prof
Wertz, Felicia S.	Modern & Class Lang	Supply Asst Prof
<u>COLLEGE OF EDUCATION</u>		
DeLosh, Frederick A.	University School	Instructor
Fitzgerald, Thomas A. * (7-1-78 - 6-30-81)	Curric & Instr	Lecturer

* Honorary Appointment

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ENGINEERING</u>		
Saunders, Clive P. *	Atmos Science	Adjunct Prof
<u>COLLEGE OF HEALTH SCIENCES</u>		
Christensen, Kent T. * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
Culver, Bruce W.	Pharmacy	Temp Asst Prof
Hasbrouck, Jon M. * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
Hunter, Shirley * (7-1-78 - 6-30-81)	Med Tech	Lecturer
Langaas, Mary Lu	Nursing	Supply Instr
Lovering, Sandra L.	Pharmacy	Temp Asst Prof
Marion, Michael W. * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
McMahon, DeAnn * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
Noble, Eleanor S.	Pharmacy	Temp Instr (half-time)
O'Brecht, Mary Frances * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
Purdy, Richard H. * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
Slibeck, Susan T. * (6-1-78 - 5-31-81)	Speech Path & Aud	Lecturer
Smith, Margaret E. * (7-1-78 - 6-30-81)	Med Tech	Lecturer
<u>COLLEGE OF LAW</u>		
Battle, Jackson B.		Asst Prof
<u>WATER RESOURCES RESEARCH INSTITUTE</u>		
Davis, Richard * (7-1-78 - 6-30-81)		Lecturer

* Honoric Appointment

APPOINTMENT OF SUMMER
SCHOOL FACULTY

President Carlson advised that as a
matter of information only, the Summer

School faculty appointments had been included in the President's Report.

RESIGNATIONS

It was moved by Mr. Quealy, seconded by
Mr. Bunning, and carried that the
following resignations be accepted, to be effective on the dates indicated.

1. Gregory J. Jurkovic, Assistant Professor of Psychology, effective May 21, 1978.
2. Pearl Kleinberg, Temporary Assistant Professor of Social Work, effective May 21, 1978.
3. Christopher Sneden, Assistant Professor of Physics and Astronomy, effective May 20, 1979.
4. William J. Sawaya, Assistant Professor of Business Administration, effective May 21, 1978.
5. Janan K. McCreery, Instructor in University School, effective May 21, 1978.
6. Paula A. Jones, Temporary Instructor in Speech Pathology and Audiology, effective August 15, 1978.
7. Donna L. Poole, Instructor in Nursing, effective July 28, 1978.
8. Stephen W. Stile, Temporary Assistant Professor of Speech Pathology and Audiology, effective July 28, 1978.
9. David Minge, Associate Professor of Law, effective May 21, 1978.
10. David E. Johnson, Area 4-H Agent (Agricultural Extension Service), effective May 31, 1978.
11. Debra E. Lee, University Extension Agent, Carbon County, effective June 30, 1978.
12. Jordan J. Louviere, Assistant Professor of Geography, effective May 21, 1978.

13. Paul G. Vogel, Assistant Professor of Physical Education, effective May 21, 1978.

14. William J. Carney, Professor of Law, effective May 21, 1978.

ACTING DIRECTOR -- In the
College of Arts and Sciences/
College of Education

Mr. McCue moved that George C. Gastl,
Associate Professor of Mathematics,

be designated as Acting Director of the Science Mathematics Teaching
Center for the 1978-79 academic year, effective August 1, 1978. The
motion was seconded by Mr. Wilson, and it carried.

DEPARTMENT HEAD -- In the
College of Engineering --
Francis M. Long

Mr. Quealy moved that Francis M. Long,
Professor of Electrical Engineering

and Acting Head of the Department, be named Head of the Department of
Electrical Engineering, effective immediately. Mr. Brodrick seconded the
motion, and it carried.

PROMOTIONS

It was moved by Mr. Gillaspie,
seconded by Mr. Bunning, and carried

that the following promotions be approved, effective July 1, 1978.

<u>Name</u>	<u>Title</u>	<u>Promoted to</u>
<u>COLLEGE OF HEALTH SCIENCES</u>		
Hollingsworth, Deena	Instructor in Nursing	Assistant Professor
<u>UNIVERSITY LIBRARY</u>		
Berg, Donna	Instructor in the Library	Assistant Professor
Marris, Alice	Instructor in the Library	Assistant Professor
White, Carol J.	Assistant Professor in the Library	Associate Professor

CHANGES IN ASSIGNMENT

It was moved by Mr. Quealy, seconded
by Mr. Smith, and carried that the following
changes in assignment be approved as recommended by President Carlson.

1. Samuel W. Harding, Professor of Physics and Director of the Science Mathematics Teaching Center, be reassigned full time to the Department of Physics, effective July 31, 1978.

2. Joyce A. Scott, presently Assistant Dean of the College of Arts and Sciences and Assistant Vice President for Academic Affairs (Off-campus Degree Programs), be reassigned as Assistant Vice President for Academic Affairs (Instructional Development), effective July 1, 1978. She will retain her appointment as a tenured Assistant Professor in the Department of Modern and Classical Languages.

3. Suzette Moline, presently University Extension Agent, Crook County, be reassigned as University Extension Agent, Fremont County, effective June 1, 1978.

OWEN WISTER REVIEW

Ms. Andrea Dunn distributed copies of the Owen Wister Review, a new student publication. This publication is composed of literary works and it is funded by ASUW.

President Hines announced that the meeting would recess until 1:15 p.m. The meeting reconvened at 1:15 p.m. with all Trustees previously recorded as present in attendance.

LEAVES OF ABSENCE

It was moved by Mr. Chapin, seconded by Mr. Nolan, and carried that the following leaves of absence be granted for the period and under the conditions cited.

1. George H. Bridgmon, Professor of Plant Pathology, a leave of absence without pay for the period June 20, 1978 through June 30, 1979, to participate as an agricultural consultant for Pennsylvania State University on their Bahamas Agricultural Research Training and Development project on

North Andros Island, Bahamas.

2. James S. Bowman, Assistant Professor of Political Science, a leave without pay for the 1978-79 academic year to work with the U. S. Department of Commerce National Oceanic and Atmospheric Administration in Washington, D. C.

3. James R. Wood, Assistant Professor of Geology, a leave without pay for the 1978-79 academic year to work on research at the Chevron Research Laboratory in La Habra, California.

4. Anthony F. McGann, Associate Professor of Business Administration, a leave without pay for the 1978-79 academic year to accept a position as Visiting Professor at the University of Georgia.

5. Barbara T. Fowler, Instructor in Adult Education and Instructional Services, an extension to her 1977-78 leave without pay for the 1978-79 academic year to complete her Ph.D. at the University of Iowa.

6. Phillip M. Levi, Assistant Professor of Curriculum and Instruction, a leave without pay for the 1978-79 academic year to evaluate, redesign and implement rural primary school curriculum for the Jamaica Ministry of Education at Kingston, Jamaica.

7. Patrick J. McKenna, Assistant Professor of Mathematics, a leave of absence without pay for the 1978-79 academic year to participate in a study of "partial differential equations" at the University of Florida.

DISTINGUISHED PROFESSORSHIPS

President Carlson reviewed the

December 10, 1976 action of the Trustees,

wherein a selection process was established for designating outstanding faculty members as "Distinguished Professors." Professors initially selected for this honor are to be nominated by the faculty and selected by a committee appointed by the President of the University. After the first

three "Distinguished Professors" are selected, they are to be included in the selection group which will recommend future recipients to the President.

The Trustees' action further provided that the total number of "Distinguished Professors" are not to exceed one percent of the total number of faculty at the University. Each Distinguished Professor is to have his salary increased by \$5,000, and in addition, a one-time grant-in-aid of \$5,000 would be given to help provide support for scholarly activity.

A faculty committee has recommended the designation of four "Distinguished Professorships." The committee report is attached as Enclosure 2.

Dr. Thorpe moved, Mr. Bunning seconded, and it carried to approve the designation of the recommended following faculty as "Distinguished Professors," under the conditions cited.

1. William T. Mulloy, Professor of Anthropology, be designated posthumously as Distinguished Professor of Anthropology, effective immediately.

2. Frank J. Trelease, Professor and Dean Emeritus of Law, be designated as Distinguished Professor Emeritus and Dean Emeritus of Law, effective immediately.

3. Robert I. Russin, Professor of Art and University Artist, who is on a half-time appointment, be designated as Distinguished Professor of Art and University Artist, effective 1978-79 academic year; and that his salary rate be increased by \$2,500 and that a one-time award of \$2,500 be granted to support research and creative efforts.

4. Roger L. Williams, Professor of History, be designated as Distinguished Professor of History, with a salary increase of \$5,000 and a one-time award of \$5,000 be granted for research and creative efforts, effective 1978-79 academic year.

UNDERGRADUATE ACADEMIC
ADVISEMENT PROGRAM

Vice President Jakubauskas discussed the proposed "Undergraduate Academic Advisement Program" which was recommended for a trial basis for the period July 1, 1978 to June 30, 1980. The purpose of the program is to coordinate all freshman academic advisement and to provide students with a wider and more intensive advisement service on academic majors, programs, and learning skills. ASUW President Luthi commented that for years the University has needed this type of advisement program and that the students would be very supportive of such a program.

Mr. Wilson moved that an "Undergraduate Academic Advisement Program" be established on a trial basis from July 1, 1978 to June 30, 1980; and that A. Lester Roberts, Professor of Curriculum and Instruction, be assigned as Director of this program for the trial period. Dr. Roberts would report to the Vice President for Academic Affairs. Mr. McCue seconded the motion, and it carried.

ACCREDITATION REPORT

President Carlson announced that the Trustees had received the action and recommendations of the American Council on Pharmaceutical Education for the Baccalaureate Program in Pharmacy for The University of Wyoming School of Pharmacy. The Council has determined that the program be retained on the list of accredited first professional degree programs to be published July 1, 1978. This action was taken with recognition that the program is not in full compliance with Council standards, but with confidence that the University desires a pharmacy program of quality and will make concerted efforts toward bringing the program into compliance with standards. Specifically, the program was determined to be in noncompliance with standards for finances, faculty and staff. A marked inconsistency is

considered to exist between the funding available and the valid goals of the program. Due to concerns expressed the program will again be reviewed for accreditation in 1979-80, which is in advance of the six-year review cycle.

AUTHORIZATION FOR
INTERIM APPOINTMENTS

It was moved by Mr. Bunning, seconded by Mr. Gillaspie, and carried that authorization be granted for the President of the University to appoint personnel to remaining vacancies which should be filled by the beginning of the academic year, such appointments to be subject to confirmation by the Trustees at their next meeting.

RECALL

It was moved by Mr. Chapin, seconded by Mr. Smith, and carried that authorization be granted for the recall of the following officially retired employees under the conditions as cited below.

<u>Name</u>	<u>Title</u>	<u>Recall Period</u>
Robert Traul	Physician Student Health Service	Recall for the period July 1, 1978 through September 30, 1978
June G. Fautin	Senior Medical Technician Student Health Service	Recall for the period July 1, 1978 through September 30, 1978

INDIRECT COST MONEY
ALLOCATION

President Carlson said at the March meeting of the Trustees, a policy was adopted to provide for reallocation of a portion of indirect cost money from grants and contracts. The Faculty Research Coordination Committee developed a policy which has been approved by the Faculty Senate and principal administrative officers. It has the following provisions:

1. \$900,000 or 75% of indirect costs from grants and contracts, whichever is greater, will be used for funding Section I of the University's budget.

2. The balance of indirect cost funds will be reallocated as follows: 60% to the department/division in which the Principal Investigator or Project Director is budgeted, 20% to the related college/administrative unit, and 20% to the Office of University Research.

3. As soon as possible after the end of each fiscal year, the Vice President for Finance will report the amounts of indirect cost monies assignable to Section I and to each eligible reallocation entity. Disbursements will be made on or about each August 1.

4. The funds are to be used to relieve impact produced by the grant and contract program and to stimulate its further growth.

Mr. Quealy moved, Mr. Nolan seconded, and it carried to adopt the above procedures as outlined in 1 through 4 to provide for reallocation of a portion of indirect cost money from grants and contracts.

STAFF GRIEVANCE PROCEDURE

President Carlson said that the Trustees had received the proposed staff grievance procedure which was developed by the President's ad hoc Grievance Committee. There is a need to establish a procedure for staff employees of the University which will provide for the prompt and efficient investigation and resolution of grievances. The process will be set forth in a University Regulation and it shall be the sole method for the resolution of a grievance as defined thereunder. This University Regulation was reviewed by the Staff Council, appropriate administrators, and the Vice Presidents. Modifications have been made as required. Mr. McCue moved approval of the staff grievance procedure as outlined in the University Regulation, copy attached as Enclosure 3. Mr. Quealy seconded the motion, and it carried.

1978-79 SALARY INCREASES

Mr. Bunning moved that the 1978-79 salary increases as circulated, supplemented, and amended be approved. The motion was seconded by Dr. Thorpe, and it carried.

CONTRACT FOR
WILLIAM D. CARLSON

Mr. Brodrick moved that William D. Carlson's contract be extended for a period of one year. The motion was seconded by Mr. Wilson, and it carried.

1978-79 ASUW BUDGET

Mr. Bunning advised that the 1978-79 ASUW budget was \$573,772. This includes monies for minor sports and this particular program has not yet been approved. Mr. Bunning moved approval of the ASUW budget in the amount of \$573,772 with funding for the minor sports being subject to approval of the program. The motion was seconded by Mr. Nolan, and it carried.

Mr. Elliott G. Hays, Vice President for Finance, joined the meeting.

CONTINUING EXPENDITURE
AUTHORIZATION

Mr. Bunning advised that since the 1978-79 budget is not yet approved by the Trustees, it is necessary for the administration to have authorization to continue expenditures. Mr. Bunning moved that the administration be authorized to pay expenditures after July 1, 1978. Mr. Gillaspie seconded the motion, and it carried.

INTERNAL AUDITOR

Mr. Bunning reported that Mr. Jacobson is continuing his audits of various departments of the University.

DEVELOPMENT COMMITTEE

Mr. Brodrick reported on the meeting of the Development Committee. He said that \$500,000 was appropriated from the 1977 Legislature for the purchase of the Howard Carroll property and that the Committee felt a resolution in favor of purchasing this property should be presented to the Trustees for action. Negotiations have been conducted concerning the purchase of the property. More funds are needed to purchase the property and it was suggested that perhaps the Gillette Substation could be sold and the proceeds from that sale could go towards purchase of the Carroll property. The mineral rights and value of the Gillette Substation were discussed. After further discussion, Mr. Brodrick moved, Dr. Thorpe seconded, and it carried to adopt the following resolution:

WHEREAS, the Forty-Fourth State Legislature did pass Chapter 183, Section 20, Session Laws Wyoming 1977, which contains a \$500,000 appropriation to the University of Wyoming for acquisition of lands in Albany County, Wyoming; and;

Whereas, the aforementioned appropriation was in recognition of negotiations with Howard T. Carroll, and;

WHEREAS, Howard T. Carroll has, by letter dated May 16, 1978, offered to sell properties, as more specifically show on Exhibit "A" attached hereto, to the University of Wyoming for a specified sum which is preliminarily considered to constitute a bargain sale.

NOW, THEREFORE BE IT RESOLVED that the Trustees of the University of Wyoming do hereby authorize the acquisition of the properties as shown on Exhibit "A" subject to the following conditions:

1. That all conditions contained in Footnote 1 concerning the aforementioned appropriation be satisfied.
2. That the transaction be handled through an escrow agent wherein if all conditions of the finalized agreements cannot be completed within eighteen months from date hereof that all funds deposited in escrow shall be returned to the State of Wyoming or the University of Wyoming as appropriate. A specific condition of the final agreements shall contain a provision wherein the University of Wyoming shall not be bound to acquire said properties unless funds equaling the entire purchase price can be obtained.

3. That arrangements with the State Treasurer, State of Wyoming, be made whereby the State of Wyoming shall accrue interest on the \$500,000 contingency fund while these monies are deposited in escrow.

Passed this 19th day of May, 1978.

AD HOC COMMITTEE ON
STUDENT PUBLICATIONS

Mr. Smith reported that the Committee composed of faculty, students, trustees, the Vice President for Student Affairs, and the Assistant to the President for Communications had met on May 10. There was little criticism expressed on the proposed University Regulation concerning student publications. The composition of the Student Publications Board was changed and the Student Publications Board would have the function of initiating changes to the University Regulation. Mr. Smith moved that the University Regulation concerning student publications as amended, copy attached as Enclosure 4, be adopted and that the Committee be discharged. Mr. Nolan seconded the motion, and it carried.

EVELYN S. PLUMMER TRUST

Mr. Elliott G. Hays said that Mrs. Chiles Plummer (deceased), Cheyenne, Wyoming, in a Trust Agreement in 1967 with the American National Bank, Cheyenne, Wyoming, provided after her death for the following:

1. \$200 per month to Vivian and Grant Miller, her daughter and son-in-law, jointly for their lifetimes,
2. Education expenses for the children of the Millers.
3. Upon the death of the last survivor of Vivian and Grant Miller, the trust estate is to be divided into as many equal shares as there are then living children of the Millers. Each child shall be entitled to take (1) 20% of his or her share if such child has received a college degree or has reached the age of twenty-three years; (2) 20% of the share upon attaining the age of twenty-eight years; and (3) 20% of the share at

age thirty-five. If any child dies prior to receiving 60%, then that child's heirs shall receive the shares.

4. Upon the distribution of the third 20% to the youngest child of the Millers (or his heirs), then the remainder of the assets of the estate shall be distributed to the Chiles P. Plummer and Evelyn S. Plummer scholarship fund previously established by them at The University of Wyoming.

Mr. Grant Miller, on behalf of his wife who is ill, has requested the American National Bank as Trustee and The University of Wyoming to increase the monthly payment to the Millers based upon a ratio of the \$200 per month in 1967 divided by the average monthly income in 1967, this ratio to be applied against each year's income in the future.

The attorneys for the Trustee have advised attorneys for the Millers that the Bank cannot initiate nor consent to such a request. Mr. Don Hall, University Attorney, concurs in that determination.

Mr. Gillaspie moved that Mr. Grant Miller's request be denied.

Mr. Bunning seconded the motion, and it carried.

AUTHORIZATION FOR STOCK TRANSFERS

Mr. Hays said that brokerage firms are requesting certification

of resolutions carrying a date within six months of transaction. Mr. McCue moved, Mr. Wilson seconded, and it carried to adopt the following resolution:

RESOLVED that the Treasurer of the Board of Trustees and the President of The University of Wyoming, representing the Trustees of The University of Wyoming, a body corporate, are hereby authorized to sell, assign and transfer stocks, bonds, evidences of interest, evidences of indebtedness and/or of other obligation, and all other securities, corporate or otherwise, now or hereafter held by this corporation in its own right or in any fiduciary capacity, and to execute any and all instruments necessary, proper or desirable for the purpose; further that any past action in accordance herewith is hereby ratified and confirmed; and further, that any officer of this corporation is hereby authorized to certify this Resolution to whom it may concern.

DEPARTMENT OF ATMOSPHERIC
SCIENCE RIGHT-OF-WAY

The Department of Atmospheric Science
at The University of Wyoming has

requested permission from the United States Department of Interior to locate an anemometer on lands controlled by the Bureau of Land Management. Approval of this request by the Bureau of Land Management requires adoption of a resolution by the Trustees stipulating authority for a University officer to execute the required documents. Mr. Gillaspie moved, Mr. Brodrick seconded, and it carried to adopt the following resolution:

WHEREAS, the Trustees of The University of Wyoming have considered the proposed establishment and location of an anemometer by its Department of Atmospheric Science, University of Wyoming, in Township 22 North, Range 98 West, Section 22, State of Wyoming, and;

WHEREAS, the proposed location of said anemometer is on land administered and controlled by the United States Department of Interior, Bureau of Land Management.

NOW, THEREFORE, BE IT RESOLVED, that Elliott G. Hays, Deputy Treasurer of the Trustees of The University of Wyoming, is hereby authorized to execute in our behalf all necessary documents to acquire special use permits, rights-of-way or other rights from the Bureau of Land Management for the location, establishment, operation and access to the above-mentioned anemometer site.

PHYSICAL PLANT

President Hines called on Mr. Brodrick
for a report on the Physical Plant

and Equipment Committee meeting held on May 18, 1978. A copy of the minutes is attached as Enclosure 5.

1. Schloredt Estate Property Rentals. Mr. Brodrick advised that the University is receiving title to two tracts of land in Crook County, Wyoming, through the estate of Ella E. Schloredt. These parcels are under lease to Mr. Harvey M. Reed and Mr. Tommy E. Seeley, and inquiries have been received from both parties concerning negotiation of new leases or purchase of the properties. Title to the property is in the process of being transferred and no inspection has been made of the properties. Mr. Brodrick moved that a one-year lease at \$400 for 320 acres be offered to Mr. Harvey M. Reed

and a one-year lease at \$180 for 160 acres be offered to Mr. Tommy Seeley. Mr. Gillaspie seconded the motion, and it carried.

2. Water Line Tap. Mr. Brodrick said that Mr. Joe Espinoza, Laramie, Wyoming, has requested permission to tap the 6-inch water line that services the Stock Farm in West Laramie. Mr. Espinoza plans purchase of a site for an auto repair shop and service station in the area. He would pay all fees, tapping charges, and construction costs and will install a meter at his building site. The City Engineer advises that the additional line will not have any adverse effect on the Stock Farm water supply or pressure. The City of Laramie charges up to \$10 as a tap fee. Mr. Brodrick moved that permission to tap the water line be approved with the understanding that all fees, tapping charges and construction costs be paid by Mr. Espinoza, that a meter be installed at his building site, and that a tap fee of \$10 be required. Mr. Nolan seconded the motion, and it carried.

3. Right-of-Way Easement, Stock Farm. Mr. Brodrick reported that Mr. Hays had contacted Cities Service Gas Company following the April 14 Trustee meeting to see if an alternative to the proposed right-of-way easement through Stock Farm lands might be possible. Cities Service Gas Company is in the process of resurveying for the pipeline and will provide further information at a later meeting. The possibility of establishing a corridor for pipelines across the Stock Farm property was discussed.

There is a need to establish a policy to expedite requests for rights-of-way. The State Land Board has designed an application system which gives all the information needed to treat such requests and sets forth how to determine the charge for crossing public lands. The Committee requested Mr. Geraud to prepare a recommended policy for the Trustees to consider.

4. Schrader Avenue Dedication. A request has been received from the City of Laramie for the dedication of the west half of Schrader Avenue which abuts Stock Farm property. It was platted by the City with one-half the street dedicated. The University had a previous understanding with the City that the property would be dedicated as a street only if the fences be replaced along the right-of-way with a fence acceptable to the College of Agriculture. The City of Laramie has a water line easement through the property in question. It was decided to hold action on this request pending information from the College of Agriculture as to their fence needs and pending further clarification on the request from the City of Laramie.

5. Prison Building Stock Farm. Dr. Paul Stratton, Head of the Division of Animal Science, has requested permission to use the south end of the main floor of the prison building. Mr. Bob Arnold has reported that the building may be structurally hazardous. Mr. Brodrick moved that the request be denied and that Dr. Tuma be asked to recommend suitable alternatives. The motion was seconded by Mr. Gillaspie, and it carried.

6. Planning Money for the College of Engineering. As a matter of information, Mr. Brodrick reported that planning money for the College of Engineering had been requested by the University but the Capitol Building Commission did not include the request when they went to the 1978 Legislature. The Capitol Building Commission has the authority to make priority recommendations to the Legislature.

CONTRACTS, GRANTS,
GIFTS AND SCHOLARSHIPS

It was moved by Mr. Quealy, seconded
by Mr. Nolan, and carried to accept

contracts, grants, gifts, and scholarships in the total amount of \$1,376,952.98

in the following individual amounts: (1) Contracts and Grants for the period March 28 through April 27, 1978, \$1,296,039.00; and (2) Gifts and Scholarships for the period March 21 through April 25, 1978, \$80,913.98.

1978-79 SCHEDULE OF MEETINGS OF THE TRUSTEES

President Hines asked if there were any conflicts with the suggested

1978-79 schedule of meetings of the Trustees. After discussion, Mr. Bunning moved, Mr. Gillaspie seconded, and it carried to adopt the following 1978-79 schedule of meetings for the Trustees:

Monday-Tuesday	June 26-27, 1978	Regular Meeting (At Jackson Lake Lodge)
Thursday-Friday	July 27-28, 1978	Regular Meeting Summer Commencement/July 28
Thursday-Friday	September 14-15, 1978	Regular Meeting Football -- South Dakota September 16
Thursday-Friday	October 19-20, 1978	Regular Meeting Football -- Utah October 21
Thursday	November 16, 1978	Visitation Meeting
Thursday-Friday	December 14-15, 1978	Regular Meeting
Thursday	January 18, 1979	Visitation Meeting
Thursday-Friday	February 15-16, 1979	Regular Meeting
Thursday	March 15, 1979	Visitation Meeting
Thursday-Friday	April 19-20, 1979	Regular Meeting
Thursday-Friday	May 17-18, 1979	Regular Annual Meeting Spring Commencement - May 20

NOTE: Homecoming is scheduled for October 7 when The University of Wyoming will have a football game with the University of New Mexico.

MATTERS FOR REPORT

President Hines announced that the Public Broadcasting Report and the review of the Regulations of the Trustees would be postponed until the June meeting.

The next meeting of the Trustees is scheduled for June 26-27, 1978 in Jackson Hole, Wyoming

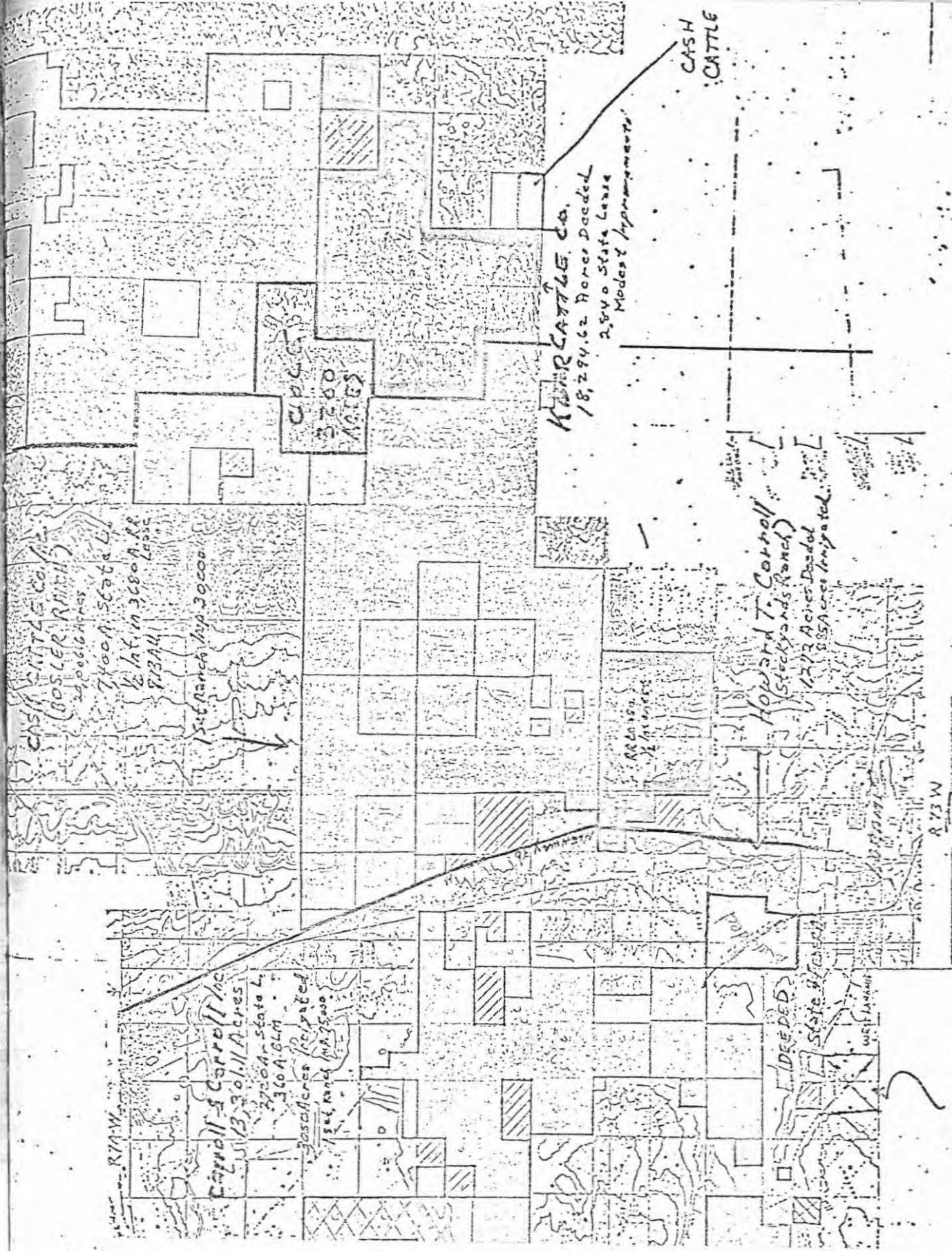
ADJOURNMENT

There being no other business to come before the Trustees, upon a motion duly made by Mr. Chapin, seconded by Mr. Nolan, and carried, President Hines declared the meeting to be adjourned at 4:00 p.m.

Respectfully submitted,

Karleen Anderson

Karleen Anderson
Deputy Secretary



"Exhibit A"

Airport

CASH
CATTLE

Kaiser CATTLE CO.
18,294.62 Acres Deeded
2,850 State Lease
Modest Improvements

Howard T. Carroll
(Stockyards Ranch)
1272 Acres Deeded
855 Acres Irrigated

CASH CATTLE CO.
(BOSLER RANCH)
22,000 ACRES
7400 A. State L.
1/2 Int. in 3800 A. RR
Lease
8139411

1500 Ranch Imp. 30000

Carpoll Inc
13,301.11 Acres
2720 A. State L.
300 A. GLM
3000 Acres Irrigated
1500 Ranch Imp. 30000

DEEDED
State of Texas
with Lease

R73W

R71W

UNIVERSITY OF WYOMING

Minutes, Conference Calls to Executive Committee
Relating to Sale of Bonds for Computer Hardware Acquisition

1. Background

The 1978-80 University of Wyoming Budget Request to the Governor contained a request for acquisition of \$6,675,000 of computer hardware to be financed by the issuance of revenue bonds by the Trustees of the University. Initially, the Governor rejected the request because of impact on the State's general fund but suggested that the University seek alternative methods of financing the computer acquisition.

Alternate financing methods were suggested to the Governor along with utilization of the invested sinking fund method of bond financing which was estimated to lower the overall cost. The Governor recommended to the Legislature that the computer acquisition be financed by issuing revenue bonds utilizing \$256,000 of general funds, \$1,242,000 from an out-of-state tuition increase, and \$1,000,000 of mineral royalty funds not anticipated at the time of the original proposal. Subsequently, the Appropriations Committee added \$265,000 to the project for equipment for the Higher Education Computer Network and authorization was given by the Legislature for the entire package.

2. Preliminary Discussions

Mr. Elliott Hays, Vice President for Finance, was advised on May 3, 1978 by Mr. John Conrad, Boettcher & Company, Denver, Colorado, that new Treasury regulations had been issued prohibiting utilization of invested sinking funds but providing for completion of projects already underway if certain conditions were met. On May 8, 1978, Mr. Conrad advised Mr. Hays that Messrs. Borthwick and McCall of the Cheyenne,

Wyoming law firm had attended a workshop in San Francisco, California, at which the new regulations had been discussed with a representative of the U. S. Treasury.

Mr. Hays called Mr. McCall May 8, 1978 and discussed with him the effects of the new regulations. Mr. McCall advised that completion of any bonding project underway prior to May 3, 1978 utilizing the invested sinking fund method and which met any one of the three following qualifications would necessitate sale of the bonds prior to May 16, 1978:

- (1) The sale of the bonds was either authorized or approved by the governing body of the governmental unit issuing the bonds or by the voters of such governmental unit,
- (2) Notice of Sale of the bond was given as required by law, or
- (3) A bona fide written offering statement (or preliminary offering statement) was circulated to potential purchasers.

Mr. McCall advised further that, in his opinion, invitation by the University for underwriting proposals would jeopardize a clear interpretation of the record substantiating action by the Trustees prior to May 3, 1978 that the invested sinking fund method had been approved.

Following this conversation, Mr. Hays requested Mr. McCall to write a letter to the Trustees (copy attached) outlining the requirements of the new Treasury regulations and his firm's interpretations of them. On May 9, 1978, Mr. Hines, President of the Trustees, and Trustees Gillaspie, Nolan and Smith who were on campus were advised of the situation by President Carlson and Mr. Hays. Mr. Hines requested that a conference call be arranged with members of the Executive Committee with the objective of proceeding with the issuance of the bonds utilizing the invested sinking fund method. The invested

sinking fund method was deemed to be vital to acquisition of the computer equipment because it offers the opportunity for much lower net interest costs.

3. May 9, 1978 Conference Call

The call was arranged for 9:00 P.M. with Executive Committee members Brodrick, Hines and Quealy and President Carlson and Mr. Hays. Executive Committee member McCue was in San Francisco, California, and a separate call was made to him by Trustee Hines and Mr. Hays at approximately 6:15 P.M. During both calls, the Trustees were briefed thoroughly on the matter. Mr. Quealy moved and Mr. Brodrick seconded a motion that Mr. Hays be authorized to proceed to arrange for the sale of the bonds prior to May 16, 1978, inviting a proposal from Boettcher and Company, Denver, Colorado, with the understanding that Boettcher and Company would invite Kaiser and Company, Cheyenne, Wyoming, to participate in the proposal. The motion carried. Trustee McCue had indicated earlier his concurrence with this procedure pending approval by the other members of the Executive Committee.

It was understood by the Executive Committee that another conference call would be required on May 15, 1978 to approve the sale of the bonds if a satisfactory proposal was received.

4. Follow-up by Mr. Hays

During the period May 10, 1978 - May 15, 1978, Mr. Hays (1) arranged for a second opinion on the interpretation of the new Treasury regulations from the law firm of Dawson, Nagel, Sherman and Howard, Denver, Colorado (copy attached); (2) received a tentative proposal from Boettcher and Company with the assurance that Kaiser and Company had been invited to join the underwriting; (3) analyzed the proposal

and contacted personnel at Continental-Illinois Bank, Chicago, Illinois, and Safeco Insurance Company, Seattle, Washington, to confirm that the interest rate in the proposal was valid in the current market and also conferred with Trustee Smith; and (4) received a proposed contract between the University and Boettcher and Company and Kaiser and Company as underwriters incorporating the specific proposal for sale of the bonds.

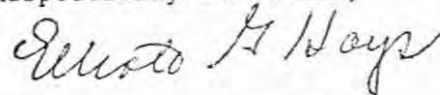
5. May 15, 1978 Conference Call

The call was placed at 4:00 P.M. with Trustees Brodrick, Hines, McCue and Quealy, President Carlson, Mr. Geraud and Mr. Hays. Mr. Conrad of Boettcher and Company and Mr. McCall of Borthwick and McCall were at the University to provide any further clarifications or interpretations.

Mr. Hays detailed the provisions of the proposal as incorporated in the proposed contract (copy attached).

Mr. Quealy moved and Mr. Brodrick seconded that the proposal be approved and that Mr. Hays be authorized to sign the contract. The motion carried and the conference call terminated.

Respectfully submitted,



Elliott G. Hays for the
Executive Committee

THE UNIVERSITY OF WYOMING
COLLEGE OF COMMERCE AND INDUSTRY
LARAMIE, WYOMING 82071

April 19, 1978



President William D. Carlson
University of Wyoming
Room 206, Old Main
Laramie, Wyoming 82071

Dear President Carlson:

The Ad Hoc Committee to Develop Guidelines, Receive Nominations and Make Recommendations for Designation of Faculty as "Distinguished Professors," after substantial evaluation, has now completed its tasks outlined in your letter of April 19, 1977. Attached is a listing of the general criteria (Attachment A) discussed and adopted by the Ad Hoc Committee.

After solicitation of nominations over the period June 1, 1977, through October 1, 1977, the Committee examined in detail the academic records and supportive evidence for each nominee. Attachment B contains a list of the documents and other information requested by the Ad Hoc Committee. After careful consideration of the academic excellence of each nominee, the Ad Hoc Committee unanimously concluded that the following four faculty members truly deserve the designation "Distinguished Professor" at the University of Wyoming. Each has more than met the stringent general criteria established by the Ad Hoc Committee. The nominees are:

William T. Mulloy
Professor of Anthropology

"In his almost thirty years at the University of Wyoming, he, as a teacher, has maintained very rigorous standards for both himself and his students. The respect in which he is held was manifested in his selection as the first recipient of the George Duke Humphrey Award to a distinguished faculty member. Throughout his teaching career, Professor Mulloy steadily carried out research first in North America and later in the Pacific. His work on the restoration of Easter Island's architecture is dramatically visible, but the light he has shed, in the course of this work, on the relation between population density and the inevitability of culture change has profound implications for the entire discipline of anthropology as well as for people generally. Professor Mulloy has always insisted that archeological work must be carried out within the larger framework of cultural anthropology

President William D. Carlson
April 19, 1978
Page 2

and not as an end in itself. Since he is a man who practices what he preaches, he has gained a grasp of the total discipline that is as commanding as are his accomplishments in studying an isolated island which may well represent the world in microcosm."

Robert I. Russin
Professor of Art & University Artist

"The name of Robert Russin will go down in history as the author of some of the masterpieces of modern sculpture. One of them is the bronze sculpture of the head of Lincoln, presently found in the State of Wyoming. The greatest strength of his genius lies in his accuracy in bringing to his media the character, rather than the physical features, of those who have the privilege of having been committed by him to the eternity of stone. Perhaps in the history of modern art, there is not another sculptor such as Robert Russin in whom that quality is manifested with such vigor." Russin is also a most outstanding teacher, with former students teaching at many Western State Universities and elsewhere. He is the recipient of the Lincoln Medal, U.S. Congress, and the Order of Duarte and Sanchez, Dominican Republic.

Frank J. Trelease
Professor of Law, Dean Emeritus

"Frank J. Trelease joined the faculty of the College of Law of the University of Wyoming in 1942. From 1960 to 1971 he served as Dean of the College. Under his leadership clinical programs were added to the curriculum and the Land and Water Law Review was founded. Frank Trelease has long been active in the field of water law and has gained international recognition as a leading authority in that area. He was the principal draftsman of the underground water statutes of Wyoming and was retained to draft the first water law code for the State of Alaska enacted in 1966. Under the auspices of the United Nations, he has been employed as a consultant on water law matters for the governments of Jamaica, the Philippines, and Swaziland. In 1968 he was selected to prepare the section on natural resources law for the International Encyclopedia of Comparative Law sponsored by the Association Internationale des Sciences Juridiques." Trelease has been widely recognized as one of the outstanding scholars on western natural resources law and also as a brilliant synthesizer of the many scientific disciplines involved in the formation of natural resources policy. His former students collectively constitute a substantial amount of the current leadership in both scholarly research on natural resources law and professional law in Wyoming and the Western States.

Roger L. Williams
Professor of History

Roger L. Williams has made many outstanding contributions to the understanding of French history. "He is a scholar both in and out of the classroom, equally able with pen and lectern. Research and teaching of course go hand in hand, but few teachers demonstrate this fact so well as Professor Williams. He is one of few men willing to share with students his moments of quiet excitement and heightened awareness when ideas take shape; and it is only those moments that make enduring the anxiety, the rigid physical and mental discipline required to truly master a subject. He is an example for his students of the inherent value of an education, of professional dedication, and of knowledge of our potentials as human beings. He encourages students to seek that exhilaration of arriving at an independent conclusion, of having a touchstone of eternal verities by which to test the statistical illusions and soapy rhetoric that saturate our age. His scholarly publications speak for themselves. The Revolution of 1870-71 is the standard work on the Paris Commune; it will be found on bookshelves and reading lists across the country. His most recent work, Manners and Murders in the World of Louis-Napoleon, is the sort of book that appears only once in a decade: scholarly, accessible, and important. His books, no less than his teachings, are vehicles for those qualities of mind and intuition that encourage students both to appreciate and to question their world. Professor Williams is one of the university's unique assets: in a society on the verge of being overwhelmed by material comforts and leisure time he best demonstrates the way we can attain the satisfaction of a life tuned to what Matthew Arnold once called 'the best that has been thought and said in the world'."

The Ad Hoc Committee believes these four nominees individually represent the ideal of academic excellence at its apex anywhere in the world. Other nominees had outstanding teaching, research, and public service accomplishments but have not as yet demonstrated those intrinsic qualities of greatness in academic achievement we felt were prerequisites for establishment of a standard for the designation "Distinguished Professor." However, given the continued advancement of the other nominees and scholars at the University of Wyoming, we are convinced the availability of outstanding scholars for potential designation in the future may be assured.

President William D. Carlson
April 19, 1978
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Respectfully submitted:

Anne M. Slater

Anne M. Slater
Professor of Anthropology

Wm. C. Donaghy

William C. Donaghy
Associate Professor of Communications/
Broadcasting

Clarence W. Bahs

Clarence W. Bahs
Associate Professor of Theatre
& Dance

E. Gerald Meyer

E. Gerald Meyer
Vice President for Research

E. B. Jakabauskas

Edward B. Jakabauskas
Vice President for Academic Affairs

Ralph C. d'Arge

Ralph C. d'Arge
John S. Bugas Distinguished Professor
of Economics (Chairman)

ATTACHMENT A

The general criteria for a distinguished professorship are:

- 1) An individual with a distinguished record of research or other creative accomplishment and demonstrated national reputation.
- 2) A teacher whose excellence has been recognized by present and former students and the university community for providing important stimuli to their education and personal and/or professional development.
- 3) An individual who has given highly valuable services to the public within and outside of the university community.
- 4) An individual who has always maintained the highest level of intellectual integrity.

ATTACHMENT B

Requested Information

- 1) A reasonably up-to-date vita.
- 2) A list of the most significant research or other creative contributions and documentation on this recognition.
- 3) A list (3-5) of recognized authorities in the field of research or creative activity who are knowledgeable as to the nominee's contributions.
- 4) Evidence of outstanding teaching capability through lists of former students (undergraduate or graduate) who have become successful professionally and teaching evaluations.
- 5) A list of the most significant public service contributions and documentation on their recognition.

THE UNIVERSITY OF WYOMING
Laramie, Wyoming

UNIREG 37
June 5, 1978

UNIVERSITY REGULATION

Initiating Authority: President of the University

Subject: Staff Grievance Procedure

Reference: Regulations of the Trustees, Part IV and Part VI

1. Purpose: To establish a procedure for staff employees of the University which will provide for the prompt and efficient investigation and resolution of grievances. The process hereinafter set forth shall be the sole method for the resolution of a grievance as defined.
2. Definitions:
 - a. Grievance: A dispute involving a staff employee and the University concerning:
 - (1) The interpretation, application, or claimed violation of a specific term or provision of University regulations or policies provided, however, that the procedures contained in UNIREG 4 concerning Civil Rights complaints shall be excluded; the terminations of temporary employees in non-benefit positions and probationary staff employees shall be excluded; and with respect to matters involving reappointment, evaluation and promotion, the grievance shall be restricted to a claimed failure by the University to follow established procedures.
 - (2) Other matters involving conditions of employment not covered by University regulations or policies which affect the employment relationship of the staff employee to the University.
 - b. University Officer: An employee of the University occupying an academic or administrative position within the University as defined in the Regulations of the Trustees of the University of Wyoming, Part I, Section 1.
 - c. Key Administrative Employee: A professional/administrative staff employee designated as a key administrative employee in accordance with the procedures of UNIREG 174, "Regulations Governing Staff Employees."
 - d. Appointing Authority: A University officer or key administrative employee responsible for appointments or recommendations for appointments within an administrative unit of the University.
 - e. Staff Employee: An employee of the University appointed to and serving in a staff position as defined in the Regulations of the Trustees of the University of Wyoming, Part VI, with the exception that graduate assistants, student employees, and key administrative employees designated as appointing authorities are excluded.

- f. Grievant: A staff employee who files a grievance.
- g. Respondent: The Employment Practices Officer shall on the basis of the facts presented by the grievant identify those individuals who shall respond on behalf of the University.

3. Procedure:

- a. Step 1 - Preliminary Proceedings: A grievant shall first attempt to resolve the dispute informally with his immediate supervisor and as necessary with the appointing authority(s) with the authority to resolve the grievance within the administrative unit where the grievance has occurred. If the grievance cannot be resolved in this manner, a grievant may file a formal complaint with the Employment Practices Officer no later than thirty (30) calendar days following the act or omission giving rise to the grievance or within thirty (30) calendar days of the date on which the grievant first knew or reasonably should have known of such act or omission if that date is later. The Employment Practices Officer shall meet with the employee to discuss the grievance; provide necessary advice concerning University regulations, policies, and practices; provide an official University grievance form and assist in the preparation of the grievance as required. The written grievance shall then be forwarded to the appropriate appointing authority by the Employment Practices Officer who shall arrange to meet with the principal parties in an attempt to mediate the dispute. Within fourteen (14) calendar days from the filing of the complaint, a written decision shall be given to the grievant by the appointing authority with a copy to the grievant's immediate supervisor and the Employment Practices Officer. If the response is acceptable to the employee, the grievance will be considered settled. However, if the Step 1 response is not satisfactory to the grievant or if no response is received within the prescribed time limit, an appeal may be made to the Staff Grievance Board.
- b. Step 2 - Board Review: A grievant may appeal by filing a written appeal with the Employment Practices Officer no later than fourteen (14) calendar days from receipt of the Step 1 decision or the expiration of the Step 1 time limit, whichever is sooner. The Employment Practices Officer shall follow the prescribed procedures for selecting a hearing panel of five (5) members from the full nine (9)-member Staff Grievance Board within fourteen (14) calendar days of the receipt of the appeal. After the hearing panel has been selected, the Employment Practices Officer in consultation with the chairperson of the hearing panel shall schedule a hearing at the earliest practicable date. The five (5)-member panel shall hear the grievance, compile a grievance record and issue written recommendations within seven (7) calendar days after completion of the hearing. A copy of the findings and recommendations shall be forwarded to the Employment Practices Officer, cognate Vice President and the President.
- c. Step 3 - Vice Presidential Review: Within fourteen (14) calendar days from receipt of the findings and recommendations, the cognate Vice President or his designee shall provide a written statement to the chairperson of the hearing panel concerning acceptance or nonacceptance of the panel recommendations and their implementation. If a majority of the panel members request a meeting with the Vice President or his designee, such request to be made within seven (7) calendar days after receipt of the Vice

President's statement, then the Vice President at his discretion may elect to schedule a meeting with the panel members. The Vice President's final written decision with actions, if any, to be taken and a copy of the grievance record shall be promptly transmitted to the grievant. The Vice President's decision is final, subject only to review by the President of the University. The nature of the grievance and its final disposition shall be reported to the President.

- d. Step 4 - Presidential Review: If a grievant decides to appeal the Vice President's decision to the President, he may do so by filing an appeal with the Employment Practices Officer no later than seven (7) calendar days from receipt of the Vice President's decision. The Employment Practices Officer shall forward the appeal to the President who shall decide as soon as possible whether or not to review the grievance. If a decision not to review is made by the President, the Vice President's decision shall be final. If a decision to review is made, the grievance record shall be forwarded to the President by the Employment Practices Officer. The President shall review the grievance record and shall transmit his official decision to the Vice President. The Vice President shall implement the final decision of the President and shall advise the grievant in writing of the final decision. A copy of the final decision shall be given to the Employment Practices Officer.

4. Staff Grievance Board:

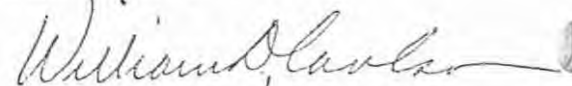
- a. Composition: The Staff Grievance Board shall consist of nine (9) members appointed for three (3) year terms as follows: Ten (10) full-time staff employees and six (6) alternate full-time staff employees nominated by and recommended for appointment by the Staff Council from which the President shall select five (5) regular and three (3) alternate board members. In addition, the President shall appoint two (2) regular members and one (1) alternate who are classified as Academic Officers at a level lower than vice president; and two (2) regular and one (1) alternate who are classified as Administrative Officers or key administrative employees at a level lower than vice president. The Director of Personnel shall serve as an ex-officio member of the panel without vote.
 - b. Selection of the Hearing Panel: Each submitted grievance shall be heard by a panel of five (5) board members which shall be selected by having both respondent and grievant alternately strike off names from the original nine (9). The panel shall elect one of its members to serve as chairperson. When the grievant is from the same department or division as a regular board member, or when a board member requests disqualification for personal bias, an alternate member shall be chosen by lot to serve on the regular board. The Employment Practices Officer shall conduct the strike off procedures and arrange for the selection of alternate committee members.
5. Board Proceedings: The hearing will be private unless both grievant and respondent mutually agree that it shall be public. If private, the meeting shall be restricted to members of the panel; the Employment Practices Officer; the grievant and his representative, if any; principals; witnesses who shall be called and excused as required; and University legal counsel as required. The panel chairperson shall conduct the hearings in a manner best suited to facilitate the gathering of facts; it shall not be a formal legal proceeding

but one of inquiry and fact finding by the panel. After the issues have been thoroughly discussed and the necessary information gathered, a written statement of facts shall be prepared by the panel followed by conclusions and recommendations. The panel shall base its findings on the evidence presented at the hearings, and shall refer to the evidence relied upon. In matters which call for the exercise of judgment by a University official or duly appointed body, the panel shall not substitute its judgment for that of the University official or body making the decision, but shall confine itself to whether or not a violation of University regulations or policies has occurred and/or if procedural steps have been followed. The final recommendation(s) of the panel shall be determined by majority vote, signed by the majority voting panel members and distributed according to the Step 2 grievance procedure. Any written minority opinions shall be attached to the panel recommendations and signed by the minority voting panel members.

The Employment Practices Officer shall prepare a hearing procedure which will be used for all Staff Grievance Board Hearings. This procedure shall provide for an equitable and orderly hearing. It will specify the order of proceedings and other procedural questions in adequate detail to guide the chairperson in conduct of the hearing. This hearing procedure shall be provided to the grievant or his representative along with notice of the date, place and time of the hearing.

6. Time Limits: If an employee fails to observe the time limits required for the submission of a grievance, the grievance shall be deemed to be settled. However, the Staff Grievance Board may, at its discretion, extend the time limits under unusual circumstances or when such extensions are deemed in the best interest of the University and the grievant.
7. Representation: At each step of the grievance procedure, the grievant may choose to represent himself, may choose to be represented by another University employee, or may elect to secure outside representation. The University shall be entitled to utilize the University's legal resources during the grievance process. Administrative costs for processing the grievance shall be borne by the University. Any cost incurred by the grievant in preparing his case or in securing representation shall be borne by the grievant.
8. Release Time: A grievant, witnesses and employees involved as principals shall be granted release time as necessary in order to participate in the grievance process.
9. Reprisals: No person shall suffer reprisal, harassment or discrimination as a consequence of filing a grievance, appearing on behalf of or representing a grievant, or appearing as a witness.
10. Disposition of the Grievance Record: The grievance record shall be considered a personnel record and closed to the public except in those instances when both grievant and respondent agree to a public hearing. The Employment Practices Officer shall be the custodian of the official records of all grievance proceedings.

Approved: June 5, 1978



William D. Carlson
President

THE UNIVERSITY OF WYOMING
Laramie, Wyoming

UNIREG 38
June 5, 1978

UNIVERSITY REGULATION

Initiating Authority: President of the University

Subject: Student Publications Board

- References:
- (a) Regulations of the Trustees of the University of Wyoming, Part IV, Section 1
 - (b) University Regulation 29 (Principles of Student Life: Rights and Responsibilities)
 - (c) University Regulation 239 (Collection, Custody and Expenditure of ASUW Funds)
 - (d) University Regulation 230 (Board for Student Appeals)

1. Purpose: To establish the University of Wyoming Student Publications Board which is to act as publisher for student publications financed through University of Wyoming collected student fees, and to further issue, publish, and distribute student newspapers and such scholarly or other student publications as this Board may authorize, and as provided in reference (a), to establish regulations and procedures for student publications. The University of Wyoming Student Publications Board shall be an independent board established by the President of the University and will be advisory to the President of the University.

2. General Information: In accordance with reference (b), the preservation of a student press free from censorship and outside intrusion is of highest concern and importance on The University of Wyoming campus. Incumbent upon a free press though, are certain accompanying responsibilities that must be assumed by the publisher. The President of the University, through powers delegated from the Trustees of the University, is responsible for the day-to-day assurance of a free student press as well as administering the responsibilities surrounding this free press. This regulation regarding student publications is aimed at aiding the President of the University in this difficult task.

3. Definition of a Student Publication: For the purposes of this regulation, any publication on The University of Wyoming campus is regarded as a student publication if it meets all of the following criteria:

- a. Purports to serve or benefit the general campus community rather than a segment thereof.
- b. Is periodic or plans to be periodic in nature with a regular issuance.

- c. Seeks or accepts University collected student fee support from the Associated Students of the University of Wyoming and/or uses or seeks to use facilities of the Associated Students of the University of Wyoming.
 - d. Is primarily student managed, regulated, or operated.
4. Composition of The University of Wyoming Student Publications Board.
- a. Voting members:
 - (1) Five student members appointed by the President of the Associated Students of the University of Wyoming and approved by the ASUW Senate.
 - (2) One member of the University administration appointed by the President of the University.
 - (3) One member from the Division of Communication Services appointed by the President of the University.
 - (4) Two professional practitioners in the field of journalism nominated by the Wyoming Press Association and appointed by the President of the University.
 - (5) One member from the instructional faculty of the Department of Journalism elected by all faculty of the department.
 - (6) One member of the University Faculty appointed by the Chairperson of the Faculty Senate and approved by the Faculty Senate.
 - b. Non-voting members:
 - (1) The editor of the Branding Iron.
 - (2) The editors or managers of other student publications which are within the described purposes and functions of the Board.
 - (3) Two members from the staff of each publication as selected and appointed by editor or manager.
5. Requirements of Voting and Non-voting Members of the University of Wyoming Student Publications Board.
- a. The terms of office for all members of the Board, both voting and non-voting, shall be one year. Student representatives must have and maintain at least a 2.0 cumulative grade point average while serving on the Board.
 - b. The student voting members of the Board shall be appointed by the President of the Associated Students of the University of Wyoming and approved by a majority of the Associated Students of the University of Wyoming Senate. The students shall not be presently serving on the staff of any of the student publications for which this Board is responsible. A student voting member is subject to

removal for cause by a vote of the Associated Students of the University of Wyoming Senate. Cause may be defined as malfeasance, negligence or conflict of interest and must be proven according to the rules and procedures of the body that appointed him.

6. Operating Procedures for the University of Wyoming Student Publications Board

- a. The Chairperson of the Board shall be elected by a majority vote of the entire voting membership of the Board.
- b. The Chairperson shall have a vote in all issues but no additional vote in case of a tie.
- c. Meetings of the Board shall be held at least once a month during the academic year. Additional meetings may be called by the Chairperson or a majority of the voting members of the Board providing three days notice of the meeting is given. A quorum shall consist of a majority of the voting members.
- d. It will be the responsibility of the Board to establish further operating procedures and by-laws that it may deem necessary to carry out and fulfill the responsibilities and purposes of the Board. These further operating procedures and by-laws shall be submitted in writing to the President of the University for his approval.

7. Jurisdiction of the University of Wyoming Student Publications Board.

- a. The University of Wyoming Student Publications Board is advisory to the President of the University and is constituted by the President of the University for the purpose of formulating policies pertaining to all student publications.
- b. While primarily a policy board, the Board appoints the principal student staff member for all student publications. In accordance with reference (c), the Board shall review and recommend annual budgets for all student publications. Upon approval of the aforementioned budgets by the Associated Students of the University of Wyoming Senate, the Board will assume full responsibility for those budgets and may, as it sees fit and in accordance with University of Wyoming procedures, amend these budgets, keeping within the bounds of the funds allocated from University collected student fees that are designated for student publications.
- c. The Board shall select the principal student staff position of each student publication. Procedure for the selection of such position shall be as follows: The Board shall establish a calendar for the selection of the principal student staff positions during the spring semester of each academic year and be responsible for the publication of that schedule. At least six weeks prior to the end of the principal student staff member's term of office, the Board shall call for applications for that position. Applications shall be submitted directly to the Board. The Board shall review the applications, interview the applicants, and shall receive recommendations relative to the selection of these positions. The Board shall select one candidate for that

position and forward notice of the selection to the President of the University of Wyoming.

- d. In accordance with reference (b), the Board shall have the power to remove or appropriately reprimand the principal student staff position holder of each student publication. The removal of the principal student staff position holder shall be accomplished by two-thirds affirmative vote of the full voting membership of the Board. Intent to remove a student from such position shall require a minimum of one week's public notice.
 - e. Pursuant to reference (d), the University Board for Student Appeals shall exist as the formal body of appeal available to a principal student staff person who has been removed from his position. The appeal procedure to the University Board for Student Appeals shall be considered the same as an appeal of the decision of a University administrative official.
 - f. The Board shall seek solutions to problems or complaints pertaining to the various student publications upon the written request of a particular student publication, a member of the Trustees of the University, or any member of the University of Wyoming community.
 - g. The Board shall approve the operating procedures of all student publications which are under the jurisdiction of the Board. It is the responsibility of each student publication to prepare and present in writing to the Board for approval, a constitution and by-laws relating to that particular student publication. Approval or change of any student publication constitution or by-laws shall require a two-thirds vote of the full voting membership of the Board.
8. Responsibilities of the University of Wyoming Student Publications Board.
- a. In its publisher's role, the Board will be concerned with the welfare of the general campus community. It shall insure that responsible journalistic practices are developed and followed. These practices generally involve meeting standards established by reputable journalistic societies and organizations that exist within the field of journalism and that have been adopted by the Board as pertaining to specific student publications.
 - b. Specific areas of responsibility for the Board shall include:
 - (1) Insuring that accurate coverage and reporting of news is conducted in order to provide a maximum benefit to the student body and the general campus as a whole.
 - (2) Assuring that an opportunity for rebuttal and expression of alternative views is available.
 - (3) Assuring propriety and good taste in expression.
 - (4) Identifying and preserving editorial freedom including all responsibilities that accompany editorial freedom.

9. University of Wyoming Student Publications Board Functions

- a. The Board shall arrange for necessary financing of the media through yearly audits or accountability of budgets. Fiscal control over the publications will provide the Board with some measure of autonomy needed to function as an active publisher.
- b. Specific duties of the Board should include:
 - (1) In conjunction with the ASUW Business Manager and the student editor or manager of each student publication, the Board shall review and endorse an annual budget for submission to the Associated Students of the University of Wyoming for approval.
 - (2) Establishing written general guidelines and policies for all student publications over which it has jurisdiction.
 - (3) Continuing review of the specific publishing policies of the student publications over which it has jurisdiction.
 - (4) Hiring and dismissal of chief student administrative personnel of each student publication.
 - (5) Consistent with responsible journalistic practice, serving as an intermediary between principal student publications, administrators, faculty, and various potential pressures and interests from on and off campus.
 - (6) Assisting in providing training for staff members of the student publications.
 - (7) Advising any student publication with respect to such matters as techniques, standards, finances, content, staff, and their constitutions and by-laws.
- c. Whenever the Board deems necessary, it may seek technical assistance from professional experts in the fields of journalism, finance, law, or any other medium of communication that it may feel would be an assistance to its operation as publisher of student publications.
- d. The Board shall initiate recommendations for changes and amendments of this regulation whenever deemed necessary.
- e. The cognizant University vice president for the Board is the Vice President for Student Affairs.

Approved: June 5, 1978



William D. Carlson
President

Reviewed by the Trustees May 19, 1978

MINUTES OF THE
PHYSICAL PLANT AND EQUIPMENT COMMITTEE
May 18, 1978

The meeting was called to order at 3:00 P.M. with Gordon Brodrick presiding.

ROLL CALL Those present, in addition to Mr. Brodrick, were Messrs. Gillaspie, Nolan, Smith, Hines, McCue, Luthi, Arnold, Carlson, Geraud, Hays, Henry, Jakubauskas, and Jones.

SCHLOREDT ESTATE Mr. Hays reported that the University of Wyoming
PROPERTY RENTALS is receiving title to two tracts of land in Crook
County, Wyoming, through the estate of Ella E. Schloredt. These parcels have been under lease to Mr. Harvey M. Reed and Mr. Tommy E. Seeley, and inquiries have been received from both parties concerning negotiation of new leases or purchase of the properties. Title to the property is in the process of being transferred and no inspection has been made of the properties. It was moved by Mr. Gillaspie and seconded by Mr. Nolan to recommend to the Trustees that a one-year lease at \$400.00 for 320 acres be offered to Mr. H. M. Reed and a one-year lease at \$180.00 for 160 acres be offered to Mr. Tommy Seeley. Motion carried.

WATER LINE Mr. Hays reported that Mr. Joe Espinoza, Laramie,
TAP Wyoming, has requested permission to tap the
6-inch water line that services the Stock Farm in West Laramie. The City Engineer advises that the additional line will not have any adverse effect on the Stock Farm water supply or pressure. It was moved by Mr. Gillaspie and seconded by Mr. Nolan to recommend to the Trustees that permission to tap the water line be approved with the understanding that all fees, tapping charges and construction costs be paid by Mr. Espinoza, that a meter be installed at his building site, and that a tap fee of \$10.00 be required. Motion carried.

RIGHT-OF-WAY
EASEMENT,
STOCK FARM

Mr. Hays reported that he had contacted Cities Service Gas Company following the April 14 Trustee meeting to see if an alternative to the proposed right-of-way easement through Stock Farm lands might be possible. Cities Service Gas Company is in the process of resurveying for the pipeline and will provide further information at a later meeting. The possibility of establishing a corridor for pipelines across the Stock Farm property was discussed. Mr. Geraud asked the committee to establish a policy to expedite requests for rights-of-way. He reported that the State Land Board has designed an application system which gives all the information needed to treat such requests and sets forth how to determine the charge for crossing public lands. The committee requested Mr. Geraud to prepare a recommended policy for the Trustees to consider.

SCHRADER
AVENUE
DEDICATION

Mr. Hays presented a request from the City of Laramie for the dedication of the west half of Schrader Avenue which abuts Stock Farm property. It was platted by the city with one-half the street dedicated. The University had a previous understanding with the City that the property would be dedicated as a street only if the fences be replaced along the right-of-way with a fence acceptable to the College of Agriculture. The City of Laramie has a water line easement through the property in question. It was the consensus of the committee that it should be determined what type of fence the College of Agriculture wants and then the city informed that we intend to dedicate the entire 2059.6 feet providing that the fence be replaced.

PRISON BUILDING
STOCK FARM

Mr. Hays read a request from Dr. Paul Stratton, Head of the Division of Animal Science, requesting

permission to use the south end of the main floor of the prison building. Bob Arnold reported that the building may be structurally hazardous. Since no capital improvement funds were received from the Legislature which could be used for a building to house the present research programs, it was the consensus of the committee that the request be denied and that Dr. Tuma be asked to recommend suitable alternatives.

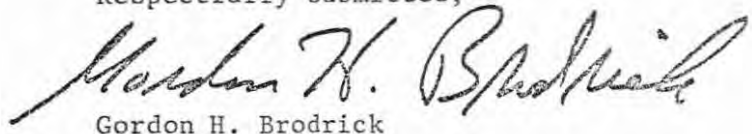
PLANNING MONEY
ENGINEERING

Mr. McCue asked about planning money for the College of Engineering. Mr. Hays reported that planning money had been requested but was not included in the request by the Capitol Building Commission to the Legislature for 1978. It was on the list to be considered in 1979. The Capitol Building Commission has the authority to make priority recommendations to the Legislature.

ADJORNMENT

The meeting was adjourned at 4:15 P.M.

Respectfully submitted,


Gordon H. Brodrick